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PART - IIA
GOVERNMENT OF MEGHALAYA
COMMUNITY & RURAL DEVELOPMENT DEPARTMENT
ORDERS BY THE GOVERNOR

NOTIFICATION

The 21st June, 2011.

OFFICE MEMORANDUM

No.CDD.53/2007/28.—The comprehensive guidelines for formulation, approval, sanction and implementation of the Special Rural Works Programme issued *vide* this Department's Office Memorandum No.CDD.81/91/39, dated 18th July, 1991 stands amended as follows:-

1. The words "Deputy Commissioner of the concerned District" shall be substituted by the words "Director, Community & Rural Development" in para 2.1.
2. Delete the existing proviso under Para 2.1 which read as "Further, provided that where an MLAs fails to identify or submit schemes for the indicated amount or part thereof....., within such further time as may be prescribed." and insert the following:-

Provided that all MLAs should submit the schemes within the financial year for which the fund is allocated, failing which the scheme for that particular year shall lapse and the fund for the purpose shall be deposited back into the Government Treasury. All MLAs should submit the schemes by 31st December of each year and the last date for sanctioning of the scheme by the Deputy Commissioner is 31st March of each year. However, once the scheme is sanctioned within a financial year, the implementation can continue beyond the financial year, but should complete with the next financial year, as far as practicable to avoid audit objection.

3. Insert the following as a new para as para 2.2 after para 2.1

The MLAs should submit suitable schemes, which are meant for creation of community durable assets and cost effective under SRWP schemes, instead of sending small schemes where the impact could not be seen.

4. The existing para 2.2 shall be renumbered as sub-para 2.3
5. The words "The Deputy Commissioner will collate the SRWP Schemes.....Within such time as may be prescribed" shall be substituted by the following words and will be numbered as para 2.4

The Director, Community & Rural Development will collate the SRWP schemes, as received from concerned MLAs and place the same before the State Level Committee every year within such time as may be fixed.

6. Para 3.1 shall be substituted by the following:-

3:1 The SRWP Schemes received from the different MLAs shall be summarized by the Director of Community & Rural Development and placed before the State Level Committee for SRWP. Such Committee has been constituted with the Chief Minister as Chairman, the Deputy Chief Minister i/c Horticulture, the Minister In-charge of Finance, Planning, C & RD., Housing, Agriculture and District Council Affairs Department, the Chief Secretary and the Principal Secretaries/Commissioner & Secretaries In-charge of Finance, Planning, Community & Rural Development, Housing and District Council Affairs Department as Members, with Director of C & R.D., as Member Secretary.

7. Para 4:1 & 4:2 Shall be substituted by the following:-

4:1 The SRWP schemes for each Assembly Constituency shall be sanctioned by the concerned Deputy Commissioner in exercise of authority under the Delegation of Financial Power Rules, 2006 as amended up to date.

4:1:1 However, it is necessary that the names of the schemes and the list of the beneficiaries should be clearly stated in the sanction. All MLAs will submit the list of beneficiaries to the Deputy Commissioner to enable him to sanction the scheme, and in case of any replacement of beneficiaries are required due to genuine reasons, the same can be informed to the BDOs who will take necessary action for revision and he should submit the same to the Deputy Commissioner for issue of a revised sanction. The Deputy Commissioner should ensure that the list of beneficiaries is available with them before issuing of sanction of the schemes for all type of activities.

4:2 As at present, the Deputy Commissioner have been delegated full power for sanction of SRWP schemes vide Notification NO.FEG.30/76/79, dt. 22nd February, 1991, subject to the following conditions: -

i. Subject to availability of fund:

ii. Scheme should be in accordance with the approval accorded by a State Level Committee set up at the State Level.

iii. Schemes should be in compliance with the general instructions of Planning and Finance Departments.

8. Insert the following after para 4:6 :-

4:7 The minimum amount for construction of low cost house should be from Rs. 25,000/- (Rupees twenty five thousand) only to Rs. 35,000/- (Rupees thirty five thousand) only per house and for upgradation of low cost house should be from Rs. 10,000/- (Rupees ten thousand) only to Rs. 15,000/- (Rupees fifteen Thousand) only.

4:8 The minimum amount for various types of schemes/activities except distribution of sewing machines involving individual assistance is fixed at Rs. 5,000/- (Rupees five thousand) only.

4:9 Any vehicle distributed under the Scheme is deemed to be a government vehicle and as such either purchase of second hand vehicle or sharing the balance by the local beneficiaries organization/local managing committee should not be allowed under the scheme. Proposal for maintenance of vehicles on purchase of old vehicles will not be permissible.

9. Insert the following as a new para as para 4.9.1 after para 4.9.

Notwithstanding anything contained in para 4.9 or subsequent para -

(1) Registration fee of a vehicle purchased under SRWP should be borne by the Association/ society concerned.

(2) They should be registered as private vehicle with a clear logo showing the name of the Constituency and indicating purchase under SRWP.

(3) In cases where the scheme under which the vehicle is purchased is no longer operational, the vehicle will revert back to the Deputy Commissioner concerned.

(4) Complaints of misuse of any vehicle purchased under SRWP should be registered with the respective Deputy Commissioner, who will be empowered to dispose the complaint.

10. Insert the following as a new para as para 4.10, 4.11 and 4.12 after para 4.9.1

4:10 With a view to meet the requirement of the AG regarding transparency and also to maintain the quality of the materials procured for the scheme, a Tender Committee for purchases of all items under the Schemes should be constituted at the Block Level with BDO as Member Secretary under the Chairmanship of the MLA of the Constituencies or any member nominated by the MLA for implementation of SRWP Schemes.

4:11 To allow the MLAs to recast their proposals, which has already been approved by the State Level Committee when there is a duplicacy of such schemes or in time of natural calamity where immediate help is necessary. In such cases approval of the Deputy Commissioner concerned shall have to be obtained, but the Deputy Commissioner will also have to inform the Government of the changes for records.

4:12 Financial assistance to Self Help Group will be permissible only for undertaking economic activities where specific activities should be identified. However, financial assistance for organizing College Week, religious ceremonies will not be permissible.

11. Para 5:6 shall be substituted by the following:-

5:6 The Utilisation Certificates (s) must be countersigned by the concerned MLA before the same is/are submitted by the beneficiary - organisation/local managing committee to the BDO concerned. On receipt of "Utilisation Certificate" for the second instalment, the BDO shall cause the Utilisation Certificate to be verified by himself or by his Subordinate Engineer. If satisfied that the Utilisation Certificate is correct and factual and that the sanctioned SRWP schemes has been implemented and completed, the BDO concerned shall certify accordingly on the body of the Utilisation Certificate and submit it to the Deputy Commissioner for record. If the beneficiary-organisation/local managing committee to complete implementation of the sanction SRWP scheme, according to the terms of the sanction and ensure compliance with such direction. Provided that a beneficiary-organisation/local managing committee which fails to complete the work in terms of the sanction will be debarred from consideration for future grants, besides other admissible penal action. Further, the final Utilisation Certificates for the amount sanctioned per Assembly Constituency-wise are to be countersigned by the MLA concerned.

12. Insert the following after para 5:6

5:7 Notwithstanding anything contained in para 5.1 or subsequent paras in the cases of schemes involving the amount of Rupees twenty thousand or less the entire amount (s) shall be released by the Deputy Commissioner and all the Block Development Officers in one instalment on the requisition of MLAs concerned and the Utilisation Certificate thereof shall be submitted within a period of four months from the date of receipt of the amounts by them.

13. Para 7:1, 7:2 & 7:4 shall be substituted by the following:-

7:1 The Block Development Officer shall submit two times a year "Progress Report" in the prescribed proforma, on the progress of implementation of each SRWP scheme within the Block to the concerned Deputy Commissioner within the 5th of the month.

7:2 The Deputy Commissioner shall cause "Consolidated Report" of the progress of implementation of SRWP schemes in each District to be submitted to the Director, C & RD Department, annually.

7:4 The Director, Community & Rural Development Department shall review the progress of SRWP schemes at the Headquarter of each District two times a year and submit an "Evaluation Report" to the Community & Rural Development Department with copies to Planning, Finance and Programme Implementation Departments, regularly.

This Order shall come into force with immediate effect.

C. D. KYNJING,

Principal Secretary to the Govt. of Meghalaya,
Community and Rural Development Department.